



**TOWNSEND WATER DEPARTMENT**  
540 Main Street West Townsend, Massachusetts 01474

Michael MacEachern, Chairman

Nathan Mattila, Vice-Chairman

Lance Lewand, Clerk

Paul L. Rafuse,  
Water Superintendent

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**WATER COMMISSIONERS MEETING AGENDA**  
December 12, 2016 - 5:30P.M.  
Water Department 540 Main Street, Meeting Room

**I. PRELIMINARIES:**

- 1.1 Call the meeting to order and announce meeting address.
- 1.2 Roll call.
- 1.3 Announce that the meeting is being tape recorded.
- 1.4 Chairman's additions or deletions.
- 1.5 Review/ Approve meeting minutes of November 7, 2016.
- 1.6 Review correspondence.

**II. APPOINTMENTS:**

- 2.1 5:45 Presentation by Tighe and Bond RE: GSI capabilities and development of a hydraulic model

**III. MEETING BUSINESS:**

- 3.1 Review 2016 water liens.
- 3.2 Assign a BOWC designee to sign bill payable warrants provided copies are available for review at the next meeting. RE: Municipal modernization law, Section 56, Chapter 41
- 3.3 Review draft agreement from town counsel RE: Amadon's water installation.
- 3.4 Review Draft of FY 2018 Budget
- 3.5 Approve abatement to acct# 60528, 7 Oak Street. \$3.74. RE: Late charge applied in error. (SF)

**IV. COMMISSIONERS UPDATES AND REPORTS.**

- 4.1

**V. WATER SUPERINTENDENTS UPDATES AND REPORTS.**

- 5.1 Report on ongoing issue with water quality between West Meadow Road and Wheeler Road.

**VI. OFFICE UPDATES AND REPORTS.**

- 6.1 Review and Sign Bills Payable Warrants.
- 6.3 Review and sign Schedule of Bills Receivable report (SF)
- 6.4 Review Accounts Receivable report.

**\*\* (SF) signature folder**

**VII. ADJOURNMENT:**